

**EL RANCHO UNIFIED SCHOOL DISTRICT**  
Special Meeting of the Board of Education  
*Conducting the District's Business in Public*

**ERUSD Conference Room (Student Services Building)**  
**9333 Loch Lomond Drive**  
**Pico Rivera, CA 90660**

**June 28, 2012**  
**Closed Session – 5:00 p.m.**  
**Open Session – 7:00 p.m.**

**MINUTES OF BOARD ACTIONS**

**1. CALL TO ORDER**

The meeting was called to order by Dr. Joseph Rivera, President, at 5:02 p.m.

**1.1 ROLL CALL – Members of the Board of Education**

Dr. Joseph Rivera, President  
Delia Alvidrez, Vice President  
Rita Jo Ramirez, Clerk  
Rachel Canchola, Member  
Alfred Renteria, Jr., Member

**1.2 ROLL CALL – Members of the Administrative Cabinet**

Dr. Myrna Rivera Coté, Superintendent  
Susanna Contreras-Smith, Assistant Superintendent, Educational Services  
John Lopez, Assistant Superintendent, Human Resources  
Dr. Christopher Gutierrez-Lohrman, Director, Student Services  
Pearl Iizuka, Consultant, Business Services

**2. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

- Gigi Chiboucas, Natalia Macias, Carlos Garcia and Grace Gomez addressed the Board on behalf of Melissa Garcia. They all stated that Ms. Garcia is a strong leader with high standards.

**3. ADJOURN TO CLOSED SESSION – 5:10 p.m.**

**4. CLOSED SESSION**

*Closed Session is conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public. If additional time is required, the Board will reconvene Closed Session at the end of the regular meeting.*

**4. CLOSED SESSION**

- 4.1 Student Discipline (Pursuant to Education Code § 35146; § 48918 (c))  
Student No. 22-2011/2012
- 4.2 Conference with Labor Negotiators (Pursuant to subdivision (a) of Government Code § 54957.6) Agency Designated Representatives: John Lopez, Assistant Superintendent, Human Resources; Employee Organizations: ERFT/CSEA/ERASA/Other Unrepresented Employees
- 4.3 Public Employment Discipline/Dismissal/Release/Complaint
- 4.4 Conference with Legal Counsel – Anticipated Litigation: Significant Exposure to Litigation (Pursuant to subdivision (b) of Government Code §54956.9)  
(One Case)
- 4.5 Public Employee Appointment/Employment (Pursuant to Government Code §54957)  
Certificated Personnel Register No. 14-2011/2012  
Classified Personnel Register No. 15-2011/2012

**5. RECONVENE IN OPEN SESSION – 7:03 p.m.**

**5.1 PLEDGE OF ALLEGIANCE**

**RECORDER** Sandy Watkins  
**INTERPRETER** Herlinda Acevedo  
**VISITORS** Register No. 21-2011/2012

**6. PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**

Dr. Rivera announced that no action was taken in Closed Session and that further discussion on item 9.5 F. 1. a. will take place in Closed Session following the New Business-Action Items.

**7. ADOPTION OF AGENDA**

*Recommendation is made that the Agenda be adopted as submitted.*

Motion: Alvidrez Second: Renteria Vote: 5-0 **PASSED *with exceptions***

***Item 9.5 F.1.a Tabled to Closed Session***

**8. INFORMATION ITEMS**

*Information items are included on the agenda to provide information on a wide range of matters of interest to the Board of Education. These information items may require Board action at a later date.*

**8. INFORMATION ITEMS**

**8.1** Summary presentation for the refunding of General Obligation Bond Funds by *Lalo Trujillo, Caldwell Flores Winters, Inc.*

At this time, Dr. Rivera read to the audience a press release that was sent out to the media regarding the bond refinancing that will save the Pico Rivera taxpayers approximately \$1.7 million on their property taxes over the remaining life of the bonds.

**8.2** 2012-2013 Budget Presentation by *Laura Castillo, Director of Fiscal Services.*

- The Board of Education presented a plaque to John Lopez, Assistant Superintendent, Human Resources, for his 15 years of service to the El Rancho Unified School District.

**9. CONSENT AGENDA**

*All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. It is understood that the Administration recommends approval on all Consent Items. Each Item on the Consent Agenda approved by the Board of Education shall be deemed to have been considered in full and adopted as recommended.*

**HEARING SESSION:** (Blue speaker's card)

*This is the time when members of the audience may speak to any item **on the CONSENT AGENDA only.** Your remarks will be limited to three (3) minutes. **Please note that questions from the public on personnel and/or IEP-related items cannot be accommodated due to confidentiality requirements.***

- Rico Tamayo wished Mr. Lopez well as he leaves the District. He reiterated to the Board the importance of filling key open positions in the District.
- Monica Sorensen wished Mr. Lopez and Dr. Coté well as they leave the District. She addressed the Board about budget cuts, collective bargaining and future spending.

*The Board President will call for a motion and a second to open Board discussion on the Consent Agenda. Consent Items are voted on by a single motion. Board Members or the Superintendent may withdraw items for further discussion and separate action.*

Motion: Alvidrez

Second: Ramirez

**9.1 SUPERINTENDENT'S OFFICE**

None

**9.2 DIVISION OF STUDENT SERVICES**

None

**9.3 DIVISION OF EDUCATIONAL SERVICES**

- A. Approved contract between El Rancho Unified School District and Adrylan Communications, Inc., for access to the Educator's Assessment Data Management System (EADMS) for the 2012-2013 school year, effective July 1, 2012 through June 30, 2013. Total expenditure of \$138,564.89 will be paid at the beginning of the contract period, as stipulated in the contract, and is payable from Title I Funds (50%), EIA/SCE Funds (45%) and Title III Funds (5%).
- B. Approved the submission of the 2012-2013 Title I Schoolwide Program (SWP) Plan for the following schools: Burke Middle, North Park Middle, Rivera Middle and El Rancho High School.

**9.4 DIVISION OF BUSINESS SERVICES**

- A. Approved annual authorization for the Los Angeles County Office of Education to make appropriation transfers necessary at the close of school year 2011-2012, to permit payment of obligations of the District incurred during such school year, including the identification of the sources of funds.
- B. Adopted the proposed budget for 2012-2013.
- C. Adopted Resolution No. 36-2011/2012 approving the closure of Fund 35, County School Facilities and transfer any remaining funds to the General Fund.
- D. Approved public disclosure of 2012-2013 collective bargaining agreement between the El Rancho Unified School District Board of Education and the California School Employees Association (CSEA), Chapter #107, as mandated by Assembly Bill 1200.
- E. Approved public disclosure of 2012-2013 collective bargaining agreement between the El Rancho Unified School District Board of Education and the El Rancho Administrators/Supervisors Association (ERASA), as mandated by Assembly Bill 1200.
- F. Approved public disclosure of 2012-2013 proposed collective bargaining agreement between the El Rancho Unified School District Board of Education and the El Rancho Federation of Teachers (ERFT), as mandated by Assembly Bill 1200.

**9.5 DIVISION OF HUMAN RESOURCES**

- A. Approved the School Calendar for the El Rancho Unified School District for the 2012-2013 school year.
- B. Approved the trimester calendar for Ruben Salazar Continuation High School for the 2012-2013 school year.
- C. Approved Memorandum of Understanding between the El Rancho Unified School District (ERUSD) and the California School Employees Association (CSEA) in order to meet the District's fiscal requirements for the 2012-2013 and 2013-2014 school years.
- D. Approved Memorandum of Understanding between the El Rancho Unified School District (ERUSD) and the El Rancho Federation of Teachers (ERFT) in order to meet the District's fiscal requirements for the 2012-2013 and 2013-2014 school years.
- E. Approved Memorandum of Understanding between the El Rancho Unified School District (ERUSD) and the El Rancho Administrators and Supervisors Association (ERASA) in order to meet the District's fiscal requirements for the 2012-2013 and 2013-2014 school years.
- F. Approved *with exceptions* Certificated Personnel Register No. 14-2011/2012
  - 1. **Tabled to Closed Session Authorization of Employment:**
    - a. ~~Elementary Principal (3)~~  
Funding Source: ~~District General Funds~~  
Eff: ~~7/1/12~~
      - ~~\_\_\_\_\_ Durfee Elementary~~
      - ~~\_\_\_\_\_ Magee Elementary~~
      - ~~\_\_\_\_\_ Rivera Elementary~~
    - b. School Psychologists (2) – Probationary – Student Services  
Funding Source: Federal and State Special Education Funds  
Eff: 8/16/12
      - Gluck, Victoria
      - Ward, Deborah
    - c. Substitute Teachers (24) – Districtwide  
Funding Source: District General Funds  
Eff: 7/1/12
      - Afan, Kristina
      - Alday, Susan
      - Arias, Rebecca
      - Blandio, Paul
      - De La Cruz, Monica
      - Fernandez, Jessica

## 9.5 DIVISION OF HUMAN RESOURCES

Ferrara, Gaspare  
Fierro, Antoinette  
Gonzalez, Nickolas  
Gowen, Andrea  
Gurrola, Cynthia  
Herring, Gary  
Holt-Surmon, Stephanie  
Mendoza, Juan Carlos  
Morales, Dennis  
Murillo-Garcia, Vera  
Palomino, Jennifer  
Quirarte, Selena  
Ramirez, Mark R.  
Valadez, Patricia  
Vargas, Ana Lilia  
Vasquez, Elizabeth  
Weaver-Kreimann, Trisha  
Williams, Jamaal

2. Authorization & Ratification of Summer School Employment:
  - a. Special Education Teachers – Student Services (4)  
Funding Source: Federal and State Special Education Funds  
Eff: 6/18/12 – 7/13/12  
Primary Special Education Teachers:  
Morales, Crystal  
Vega, Paulina  
General Education Teachers:  
Stinson, Sharon  
Veach, Annette
  - b. Adult School Teachers – Adult School (2)  
Funding Source: Adult School General Fund  
Eff: 7/2/12 – 7/26/12  
Johnson, Felicity  
Noriega, Karen
  - c. Adult School Counselor – Adult School (1)  
Funding Source: Adult School General Fund  
Eff: 6/20/12 – 6/29/12  
Silva, Patrick
  - d. Secondary Teachers – El Rancho High School (3)  
Funding Source: District General Funds  
Eff: 6/18/12 – 7/20/12  
Flores, Veronica  
Rodriguez, Raqueal  
Valle, Colleen

## 9.5 DIVISION OF HUMAN RESOURCES

- e. Substitute Teachers – El Rancho High School (5)  
Funding Source: District General Funds  
Eff: 6/18/12 – 7/20/12  
Alcaraz, Tania  
Cordero, Reginald  
Guzman-Jurado, Laura  
Thomas, Mridula  
Villanueva, Soledad
  - f. Amend Special Education Teacher – Learning Center/Obregon ~~(3)~~ (4)  
Funding Source: Title I  
Eff: 6/18/12 – 7/12/12  
**Bielejeski, Kimberly**  
Casillas, Lupita  
Perez, Lavelle  
Villalobos, Rachel
3. Authorization of Request for Resignation:
- a. Certificated Administrator (2)  
Eff: 7/1/12  
Lopez, John – Asst. Superintendent, Human Resources  
Eff: 7/1/12  
Ramirez Jr., Rodolfo – Magee Elementary
  - b. Certificated Teachers (2)  
Eff: 6/8/12  
Valdez, Rosemarie – Adult School  
Eff: 6/15/12  
Hartman, Theodore – El Rancho High
4. Authorization of Early Retirement:
- a. Superintendent of Schools (1)  
Eff: 8/1/12  
Rivera Coté, Ed.D., Myrna
5. Authorization of Retirement:
- a. Certificated Teachers (1)  
Eff: 6/7/12  
Abarca, Margaret – Adult School

## 9.5 DIVISION OF HUMAN RESOURCES

6. Authorization & Ratification of Extra-Duty, Extra-Pay Assignments:  
HUMAN RESOURCES:
  - a. Supplemental Pay Assignment:  
Certificated Staff Members (2) – Rivera Middle  
Total Expenditure: \$2,447.56  
Eff: 2/1/12 – 6/13/12  
Olvea, Guillermo (Annual)  
Rodriguez, Sylvya (Newspaper)
  - b. Supplemental Pay Assignment:  
Certificated Staff Member (1) – El Rancho High  
Total Expenditure: \$2,453.34  
Eff: 4/16/12 – 5/31/12  
Alvarado, Joseph (Trainer)
  
7. Authorization & Ratification of Extra-Duty, Extra-Pay Assignments for Summer School 2012:  
HUMAN RESOURCES:
  - a. Per Diem Assignment:  
Certificated Staff Member (1) – ERFT  
Total Expenditure: \$10,685.14  
Funding Source: ERFT  
Eff: 7/16/12 – 8/17/12  
Tamayo, RichardSTUDENT SERVICES:
  - b. Extra-Duty, Extra-Pay Assignment:  
Certificated Staff Member (1) – Student Services  
Total Expenditure: \$3,458.13  
Funding Source: Independent Study/Home Teaching Account  
Eff: 6/18/12 – 7/13/12  
Perez, LavelleEDUCATIONAL SERVICES:
  - c. Extra-Duty, Extra-Pay Assignment:  
Administrators (6)  
Certificated Staff Members (26)  
Total Expenditure Not to Exceed: \$9,461.29  
Funding Source: Title I Set Aside Funds – PI LEA Professional Development  
Eff: 7/19/12  
Administrators:  
Alvarez, Cynthia/North Ranchito Elementary  
Alvidrez, Andrew/Rivera Middle  
Baskett, Ruth/Categorical Programs  
Castañon, Gisela/Birney Elementary  
Cochran, Dean/Rio Vista Elementary



**9.5 DIVISION OF HUMAN RESOURCES**

Fuentes, Roxane/Valencia Elementary

Teachers:

Aguirre, Rachel/Birney Elementary

Alonso, Janet/Rio Vista

Carreon, Lilia/Categorical Programs

Cochran, Charlotte/North Ranchito Elementary

Covarrubias, Cesar/Rivera Middle

Gallegos, Sandra/Rivera Elementary

Garcia, Rachel/Categorical Programs

Hernandez, Monica/South Ranchito Elementary

Hidalgo, Veronica/Magee Elementary

Ibarra, Virginia/South Ranchito Elementary

Jimenez, Pablo/South Ranchito Elementary

Knapp, Dean/Magee Elementary

Lopez, Margarita/Rivera Elementary

Lopez, Rita/Birney Elementary

Mackay, Renee/Valencia Elementary

Martinez, Diane/Magee Elementary

McLaughlin, Holly/Rio Vista Elementary

Olvera, Ann Marie/Durfee Elementary

Ortiz, Lillian/North Ranchito Elementary

Pantoja, Alejandra/Categorical Programs

Sermeno, David/Durfee Elementary

Sethman, Mikki/Durfee Elementary

Torres, Lourdes/Rivera Elementary

Valencia-Haro, Laura/Birney Elementary

Weaver, Kerrie/Rio Vista Elementary

Young Hoffman, Sara/Student Services

d. Per Diem Assignment

Certificated Staff Member (1)

Total Expenditure Not to Exceed: \$4,875.60

Funding Source: Title I and Title II Funds

Eff: 7/9/12 – 8/3/12

Baskett, Ruth

G. Approved *with exceptions* Classified Personnel Register No. 15-2011/2012

1. Authorization & Ratification of Out-of-Category Employment:

a. Instructional Aide R.S.P. (1) – Student Services

Payable at: \$2,185.62/month

Funding Source: Federal and State Special Education Funds

Eff: 5/1/12 – 6/13/12

Enriquez, Irene

## 9.5 DIVISION OF HUMAN RESOURCES

2. Authorization of Out-of-Category Employment for the 2012-2013 School Year:
  - a. Senior Warehouse Worker (1) – Purchasing  
Payable at: \$3,827.00/month  
Funding Source: District General Funds  
Eff: 7/1/12 – 6/30/13  
Perez, Joe
  - b. Warehouse Worker (1) – Purchasing  
Payable at: \$3,083.00/month  
Funding Source: District General Funds  
Eff: 7/1/12 – 7/31/12  
Navarro, Alan
3. Authorization of Substitute Employment for 2012-2013 school year:
  - a. Custodian Substitute (1) – M & O  
Payable at: \$14.71/hour  
Funding Source: District General Funds  
Eff: 7/1/12  
Espinoza, Mark A.
  - b. Substitute Instructional Aide (6) – Human Resources  
Payable at: \$12.51/hr.  
Funding Source: District General Funds  
Eff: 8/22/12  
Orona, Ramona  
Diaz, Sharon  
Duffey, Rosalva  
Alonzo, Rita  
Gomez, Alicia  
Estrada, Cecilia
4. Authorization & Ratification of Summer Employment:
  - a. Health Clerk (1) – Student Services  
Funding Source: Federal and State Special Education Funds  
Eff: 6/18/12 – 7/13/12  
Perez, Cecilia
  - b. Behavior Technician (1) – Student Services  
Funding Source: Federal and State Special Education Funds  
Eff: 6/18/12 – 7/13/12  
Moreno, Jeffrey E.
  - c. Cafeteria Manager III (1) – Food Services  
Funding Source: Food Services  
Eff: 6/18/12 – 8/1/12  
Lopez, Jane

## 9.5 DIVISION OF HUMAN RESOURCES

- d. Cafeteria Manager I (2) – Food Services  
Funding Source: Food Services  
Eff: 6/18/12 – 8/1/12  
Alba, Lisa  
Avila, Liza
- e. Cook/Baker (1) – Food Services  
Funding Source: Food Services  
Eff: 6/18/12 – 8/1/12  
Chavez, Adrianne
- f. Cafeteria Helper II (1) – Food Services  
Funding Source: Food Services  
Eff: 6/18/12 – 8/1/12  
Garcia, Rosalinda
- g. Cafeteria Helper I (4) – Food Services  
Funding Source: Food Services  
Eff: 6/18/12 – 8/1/12  
Escareno, Pamela  
Garcia, Rebecca  
Garcia, Carmen  
Reyes, Ana
- h. Substitute Cafeteria Manager I (2) – Food Services  
Funding Source: Food Services  
Eff: 6/18/12 – 8/1/12  
Dominguez, Laurie  
Renteria, Margaret
- i. Substitute Cook/Baker (1) – Food Services  
Funding Source: Food Services  
Eff: 6/18/12 – 8/1/12  
Bermudez, Susana
- j. Substitute Cafeteria Helper I (2) - Food Services  
Funding Source: Food Services  
Eff: 6/18/12 – 8/1/12  
Farias, Maria  
Sanchez, Carmen
- k. Special Education Instructional Aide Substitutes (5) – Student Services  
Funding Source: Federal and State Special Education Funds  
Eff: 6/14/12 – 6/22/12  
Aguilar, Alicia  
Butt, Jacqueline  
Gaxiola, Alicia  
Ruiz, Laura  
Silvas, James

## 9.5 DIVISION OF HUMAN RESOURCES

5. Authorization & Ratification of Unclassified Employment:
  - a. Intern Psychologist (1) – Student Services  
Payable at: \$25.00 hr.  
Funding Source: Federal and State Special Education Funds  
Eff: 6/18/12 – 7/13/12  
Persico, Christina
  
6. Authorization of Request for Leave under the Family Medical Leave Act (FMLA):
  - a. Locker Room Attendant (1) – El Rancho High School  
Eff: 6/25/12 – 7/20/12  
Celiz, Maria
  
7. Authorization & Ratification of Early Retirement:
  - a. Lead Library Media Technician (1) – Burke Middle  
Eff: 6/30/12  
Ortega, Christine
  - b. Instructional Aide S.D.L. (1) – Student Services  
Eff: 6/15/12  
Castillo, Maria Guadalupe
  - c. Instructional Aide S.H. (1) – Student Services  
Eff: 6/14/12  
Castro, Corinne Louise

## 10. CONSENT AGENDA VOTE

Motion: Alvidrez    Second: Ramirez    Vote: 5-0    PASSED *with exceptions*

*Item 9.5 F. 1. a. Tabled to Closed Session*

*Item 9.5 G. 4. h. Vote: 4-1 (Renteria abstained)*

## 11. NEW BUSINESS – ACTION ITEMS

*This is the time of the meeting when members of the public may address the Board on matters that are on the ACTION ITEMS agenda only. In the interest of time, individual comments will be limited to three (3) minutes. The Board shall limit the total time for each agenda item to a maximum of fifteen (15) minutes.*

### 11.1 SUPERINTENDENT'S OFFICE

None

**11.2 DIVISION OF STUDENT SERVICES**

A. Approved Student Expulsion: Student #22-2011/2012

Motion: Alvidrez Second: Ramirez Vote: 5-0 PASSED

**11.3 DIVISION OF EDUCATIONAL SERVICES**

None

**11.4 DIVISION OF BUSINESS SERVICES**

None

**11.5 DIVISION OF HUMAN RESOURCES**

None

**12. ADJOURN TO CLOSED SESSION – 7:55 p.m.**

**13. RECONVENE IN OPEN SESSION – 9:09 p.m.**

**14. PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**

Dr. Rivera announced that the following action was taken in Closed Session:

**9.5 F. 1. a. Authorization of Employment:**  
**Elementary Principal (3)**  
Funding Source: District General Funds  
Eff: 7/1/12  
Melissa Garcia  
Priscilla Rodriguez  
Elias Vargas

Roll Call Vote: 3-2 Alvidrez – yes PASSED  
Canchola – no  
Ramirez – yes  
Renteria – no  
Rivera – yes

**15. ADJOURNMENT** – 9:14 p.m.

Motion: Ramirez

Second: Alvidrez

Vote: 5-0

PASSED

